

# Lorene T. Doyle

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Portfolio at [www.apricot.com/~junie/portfolio/](http://www.apricot.com/~junie/portfolio/)

**OBJECTIVE:** As of 2005: Not looking for work at the moment, but that can change. My areas of expertise include technical writing, copy writing, and web site coding (HTML, JavaScript), cooking, and cat care.

**RECENT PROJECTS:** I run a business called Personal Chef, LLC ([www.personalchef-llc.com](http://www.personalchef-llc.com)) and a business called Twenty Toes Cat Sitting ([www.twentytoes.com](http://www.twentytoes.com)).

I work part time at the Honest Weight Food Co-op, preparing food in the all-vegetarian deli. I also work part time as a communications specialist for the New York State Nurses Association Pension Plan and Benefits fund. I write a quarterly pension newsletter, work on the annual report, plan descriptions, presentations, and the organization's web site, [www.rnbenefits.org](http://www.rnbenefits.org).

My current volunteer work includes maintaining and expanding Capital District Community Gardens' (CDCG) web site, [www.cdgc.org](http://www.cdgc.org). I serve on the board of CDCG. I also volunteer for Whiskers, a private all-volunteer, no-kill cat shelter in Albany ([www.ewhiskers.com](http://www.ewhiskers.com)).

## EXPERIENCE:

May 1996 -  
Oct 2002 **Lead Applications Programmer**  
**E-Commerce Systems, Key Corporation, Albany, N.Y.**  
Responsible for managing content placement and updates on Key Bank's web site, [www.key.com](http://www.key.com). Work involved coordinating coworkers and tasks in various departments and subsidiaries of Key Corp. Hands-on maintenance of the web site. Worked with a geographically distributed team.

July 1995 -  
May 1996 **Manager, Campuswide Information Systems**  
**Information Technology Services, Rensselaer Polytechnic Institute, Troy, N.Y.**  
Responsible for setting structure, standards, and content of the campus web site, RPInfo, [www.rpi.edu](http://www.rpi.edu). Consulted with departments on campus to help faculty, staff, and students develop online information and graphics.

July 1990 -  
July 1995 **Technical Writer**  
**Information Technology Services, Rensselaer Polytechnic Institute, Troy, N.Y.**  
Responsible for designing and writing computing documentation, a computing newsletter, and brochures. Involved in the start up of the campus web site, RPInfo, [www.rpi.edu](http://www.rpi.edu)

Jan. 1989 -  
July 1990 **Technical Writer**  
**Research and Development, MapInfo Corporation, Troy, N.Y.**  
Responsible for designing and writing materials for R&D, Marketing, Sales, and Training departments including software documentation, brochures, newsletters and training materials.

June 1988 -  
Jan. 1989 **Information Developer (Co-op)**  
**Engineering Graphics Products, Information Development, IBM, Kingston, N.Y.**  
Responsible for writing and editing computer graphics software guides for customers.

Sept. 1986 -  
June 1988 **Technical Writer/Systems Coordinator**  
**Real Time Systems, Prudential-Bache Securities, New York, N.Y.**  
Responsible for writing computer trading system manuals for traders and clerks. Also involved in testing in-house software for new trading systems.

## EDUCATION:

1990 M.S. Technical Communication, Rensselaer Polytechnic Institute, Troy, N.Y.

1988 B.S. Technical Writing/Journalism, Polytechnic University, Brooklyn, N.Y.

